



Clermont County Public Health

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Clermont County General Health District Board of Health Meeting

The Clermont County Board of Health held its monthly meeting on March 11, 2026. Dennis Brown, President, called the meeting to order at 3:30 pm. Mr. Brown led the Board Members and guests in the Pledge of Allegiance.

Call to Order: Dennis Brown, present Dr. Janet Rickabaugh, present
Steve Meadors, present Dr. Joseph Khan, present
Trevor Seal, present

Others present included Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner of Environmental Health Services; Maalini Vijayan, Assistant Health Commissioner of Community Health Services; Dr. Tara Jimison, Director of Nursing; Brian Williamson, Director of Environmental Health; Tom Racke, Director of Plumbing; Katrina Stapleton, Fiscal Officer; Krista Rose, Communications Coordinator and others as listed on Attachment #1.

CONSENT AGENDA:

Ms. Nesbit stated a consent agenda was prepared for the board. No members requested further discussion of items on the consent agenda. Dr. Khan recommended approval of the following items:

- 1. Approval of Board of Health Meeting Minutes from February 11, 2026-**
Recommendation to approve the minutes of the February 11, 2026, Board of Health meeting as presented.
- 2. Variances Black Water Holding Tank Extension Requests- Recommendation to approve extending the variances for black water holding tanks for an additional month.**
 - a. Cincinnati Nature Center- 6922 Gaynor Road, Goshen Twp (4-V-26)
- 3. Approval to Appoint Bevin O'Neill as the Administrative Assistant 2 in the Administration Division-** Recommendation to appoint Bevin O'Neill as the Administrative Assistant 2 in the Administration Division at the salary indicated on the attached salary sheet, contingent on satisfactory completion of all pre-employment checks. (Attachment #2)

Dr. Khan made a motion to approve consent agenda items #1 through #3. Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried.

NON-CONSENT AGENDA:

Variances:

Connect a Room Addition to the Existing Household Sewage Treatment System at 507 Boots Lane, Miami Township (5-V-26)- Ms. Nesbit stated Niles and Halli Kinerk requested approval to connect a two-bedroom auxiliary building to the existing sand filter system at 507 Boots Lane, Miami Township (5-V-26). She noted the auxiliary building was approved to be connected to the

system as part of the original design and installation; however, two bedrooms were added after the original construction. Staff recommended approval as it was an existing condition.

Ms. Kinerk noted the rooms were constructed in the auxiliary building by a previous owner.

Dr. Khan made a motion to approve connecting a two-bedroom auxiliary building to the existing sand filter system at 507 Boots Lane, Miami Township (5-V-26). Mr. Seal seconded the motion. The vote was all ayes; motion carried. (Attachment #3)

Connect a Room Addition to the Existing Household Sewage Treatment System at 6387 Branch Hill Miami Road, Miami Township (6-V-26)- Ms. Nesbit stated Joseph Venturella requested approval to connect a room addition to the existing leach line system at 6387 Branch Hill Miami Road, Miami Township (6-V-26). This would take the home from a three-bedroom to a four-bedroom dwelling. Staff recommended disapproval.

A representative from the property noted there were currently only two bathrooms; the addition would add an ensuite bathroom to the primary bedroom. Mr. Meadors asked how many people lived in the home. The representative believed there were four occupants in the home: two adults and two children.

Mr. Meadors made a motion to approve connecting a room addition to the existing leach line system at 6387 Branch Hill Miami Road, Miami Township (6-V-26). Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried. (Attachment #4)

Connect a New Three-Bedroom Home to the Existing Household Sewage Treatment System at 1253 Lenroot Road, Franklin Township (7-V-26)- Ms. Nesbit stated Connie Eubanks requested approval to connect a new three-bedroom home to the existing modified mound system at 1253 Lenroot Road, Franklin Township (7-V-26). The modified mound was eighty-six feet by sixteen feet, with eighty feet of lateral, making it smaller than a conventional two-bedroom system; therefore, the staff recommended disapproval.

Ms. Eubanks stated the system was working and she had never had any issues with it. Ms. Nesbit explained that the smaller modified mound was installed in 2009 as the first phase of a remediation plan. The second phase of the plan, should the system malfunction, was to install the other half of the mound. However, that original plan may need to change depending on the severity of failure should it occur.

Dr. Rickanaugh made a motion to approve connecting a new three-bedroom home to the existing modified mound system at 1253 Lenroot Road, Franklin Township (7-V-26). Mr. Seal seconded the motion. The vote was all ayes; motion carried. (Attachment #5)

New Black Water Holding Tank at 3074 Bachelier Drive, Pierce Township (8-V-26)- Ms. Nesbit reported Derek Deatherage requested approval to install a black water holding tank at 3074 Bachelier Drive, Pierce Township (8-V-26). Staff recommended approval contingent on the tank passing a watertight test and receipt of an agreement with a registered septage hauler for monthly pumping.

Mr. Deatherage stated his service provider was currently out of town and that he would provide the monthly service agreement upon his return.

Dr. Khan made a motion to approve installing a black water holding tank at 3074 Bachelier Drive, Pierce Township (8-V-26), contingent on the tank passing a watertight test and receipt of an agreement with a registered septage hauler for monthly pumping. Mr. Meadors seconded the motion. The vote was all ayes; motion carried. (Attachment #6)

PUBLIC COMMENT:

No members of the public were present to offer comments.

NON-CONSENT AGENDA (continued):

Adoption of a Resolution 03-26 Authorizing the Clermont County General Health District to Accept and Enter into A Water Pollution Control Loan Fund Agreement for the Repair and Replacement of Home Sewage Treatment Systems- Ms. Nesbit stated that passage of a resolution authorizing her to enter into a funding agreement was required to accept the FY 2026 Water Pollution Control Loan Fund (WPCLF) award. She indicated the agency will receive \$150,000 in funding through the Ohio Environmental Protection Agency; however, the principal forgiveness awards are subject to receipt of federal capitalization grant funding from USEPA. Until the grant is received, funds will not be available for disbursement.

Mr. Seal asked for clarification that the funding was a grant rather than a loan. Ms. Nesbit explained it was principal forgiveness funding that did not need to be repaid.

Mr. Seal made a motion to adopt Resolution 03-26, authorizing the Clermont County General Health District to accept and enter into a water pollution control loan fund agreement for the repair and replacement of home sewage treatment systems. Dr. Khan seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Khan, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried. (Attachment #7)

Approval to Purchase Lunch for Staff Strategic Planning Retreat- Ms. Nesbit reported that a staff retreat would be held as part of the next cycle of the strategic planning process. Kane Learning will facilitate the session, which will be held at Crossroads Church East Side on May 20, 2026. She requested approval to purchase lunch for staff and encouraged any board members who would like to attend to do so.

Dr. Khan made a motion to approve purchasing lunch for staff at the strategic planning retreat on May 20, 2026. Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried.

Adoption of Resolution 04-26 Declaring Properties Public Health Nuisances- Ms. Nesbit presented the address of three properties to be considered a public health nuisance, as stated on Attachment A of Resolution 04-26 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at the identified properties.

- a. 969 Woodcreek Dr.- The system is draining slowly, the motor is not running, and the upflow filter needs to be pumped and cleaned.
- b. 6571 Shannon Branch Dr.- The electrical components must be properly installed underground, and the motor is not running.
- c. 6658 Shiloh Rd.- The motor is not running.

Following a review and discussion, Dr. Khan made a motion to waive the three required readings of Resolution 04-26. Mr. Meadors seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Khan, yes; Mr. Meadors, aye; Dr. Rickabaugh, yea; Mr. Brown, aye; motion carried.

Dr. Khan then made a motion to declare Resolution 04-26 an emergency measure necessary for the immediate preservation of the public peace, health, or safety, and for the purpose of the immediate need to abate or remove the dangerous public health nuisances. Mr. Seal seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Khan, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried.

Dr. Khan then made a motion to adopt Resolution 04-26, declaring the properties listed on Attachment A to be public health nuisances and ordering abatement of nuisances at the identified properties. The motion further stated that if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Mr. Meadors seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Khan, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried. (Attachment #8)

Approval of Bills- Ms. Nesbit presented a list of the Health District's invoices paid in February 2026 for consideration. Following the Board's review and discussion, Dr. Rickabaugh made a motion to approve the bills as presented. Dr. Khan seconded the motion. The vote was all ayes; motion carried. (Attachment #9)

DISCUSSION ITEMS:

District Advisory Council Meeting on March 19, 2026- Ms. Nesbit reminded the Board that the District Advisory Council meeting was on March 19, 2026, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia. Dinner would be served at 6:30 pm, followed by a brief Township Association meeting at 7:00 pm. The District Advisory Council meeting will begin at 7:15 pm. She noted that several candidates interested in filling Dr. Khan's expiring term contacted her. She advised interested parties that they would need to be nominated by a member of the District Advisory Council.

Update on Fleet Vehicle Purchases- After the Board's approval to purchase two Ford Escape Hybrids at the February 11, 2026, meeting, Mr. Kelly learned production of the Escape was discontinued; therefore, no orders could be placed. He explained that there were no other viable SUV options on the state bid list, so the vehicles would need to be purchased from a dealership's existing inventory. Additionally, the next vehicle buyouts from Enterprise Fleet Management would be in August and December. Since vehicles would need to be purchased from existing inventory, he wanted to wait until closer to the vehicle buyout to make the transition as smooth as possible, with minimal overlap.

Update on House Bill 692- Ms. Nesbit provided an update on House Bill 692 and concerns about the impact on the Sewage Program. She had a meeting with Representatives John and Pizzulli on March 18, 2026. Ms. Nesbit would also attend a Public Health day at the Statehouse on March 24, 2026, where she had a confirmed meeting with Representative Bird. She was waiting for confirmation from Representative Schmidt and Senator Johnson.

Comments on Ohio Administrative Code Rules 4101:7-2-01 and 4101:7-2-02- Ms. Nesbit and Mr. Racke provided written comments on the rule changes proposed by the Ohio Board of Building Standards. The main changes included allowance of third-party plan reviews and inspections, as well as the creation of residential departments. The proposed language may create confusion regarding enforcement authority and jurisdiction. Clear delineation in the rule will help prevent misunderstandings and ensure proper compliance with established plumbing oversight requirements.

ADDITIONAL INFORMATION:

On behalf of the Board of Health and staff, Ms. Nesbit presented Dr. Khan with a gift of appreciation for his fifteen years of service.

ADJOURNMENT:

Dr. Khan made a motion to adjourn the meeting at 4:19 pm. Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried.


SECRETARY


RESPECTFULLY SUBMITTED